Assisted Living Alberta

www.assistedlivingalberta.ca

# Assisted Living Alberta Board and Executive Expense Report

**Name:** Judy Prince
**Title:** Executive Director of Human Resources
**Location:** Edmonton
Expenses posted during the month of June 2026

| | | | | Travel (1) | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Approved MMM-YY** | **Source Document** | **Purpose** | **Airfare** | **Meals** | **Accommodation** | **Other Travel** | **Total Travel** | **Professional Development (2)** | **Working Sessions Hosting and Hospitality (3)** | **Other (4)** |
| | P-Card | Meetings | | | | | - | | | |
| Jun-26 | Expense Claim | Meetings | | 35 | 222 | 384 | 640 | 996 | | 305 |
| | Direct Bill | Meetings | | | | | - | | | |
| | | **Total by category** | $ - | $ 35 | $ 222 | $ 384 | $ 640 | $ 996 | $ - | $ 305 |

**Total posted for the Month** $ 1,941

| | | |
|---|---|---|
| Maximum daily single meal expense posted in the month | $ | 24 |
| Maximum daily base hotel rate posted in the month | $ | 192 |
| Non economy air travel in the month | $ | - |

**1) Travel expenses**
Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

**2) Professional Development**
Includes conference, seminar and course registration fees and material

**3) Hosting and Hospitality expenses**
Hospitality and Hosting expenses may be incurred to advance ALA' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

**4) Other**
Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

# ALA Executive Expenses Report Expenses

| Claimant Name | Claimant Title | Claimant Location | Expense Claim Total |
|---|---|---|---|
| PRINCE, JUDY DIANE | Executive Director of Human Resources | Edmonton | $ 603.97 |

| Expense Date | Business reason | Expense Location | Expense Type | Amount | From Location | To Location | Justification | # of days | # of Attendees | Attendee Name(s) | Trip Distance |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 5/14/2026 | To attend an in-person Executive Leadership Team (ELT) Meeting being held on May 15, 2026 in Edmonton | | Mileage-Other | $ 155.54 | Alberta Health Services, 10301 Southport Rd SW, Calgary | Seventh Street Plaza, 10030 107 St NW, Edmonton | | 1 | | | 308 |
| 5/14/2026 | To attend an in-person ELT Meeting being held on May 15, 2026 in Edmonton | AB - Other Zones | Accommodations | $ 221.64 | | | Base room rate is below guideline limit | 1 | | | |
| 5/14/2026 | To attend an in-person ELT Meeting being held on May 15, 2026 in Edmonton | AB - Other Zones | Parking - Lot or Parkade | $ 36.75 | | | | 1 | | | |
| 5/14/2026 | To attend an in-person ELT Meeting being held on May 15, 2026 in Edmonton | AB - Other Zones | Meals Per Diem | $ 24.00 | | | | 1 | | | |
| 5/15/2026 | To attend an in-person ELT Meeting being held on May 15, 2026 in Edmonton | AB - Other Zones | Meals Per Diem | $ 10.50 | | | | 1 | | | |
| 5/15/2026 | To attend an in-person ELT Meeting being held on May 15, 2026 in Edmonton | | Mileage-Other | $ 155.54 | Seventh Street Plaza, 10030 107 St NW, Edmonton | Alberta Health Services, 10301 Southport Rd SW, Calgary | | 1 | | | 308 |

| Approver(s) for the claim | Approval Status | Approval Date |
|---|---|---|
| SCHNEIDER, TOBIAS | Approve | 23-Jun-26 |

DELTA HOTELS
MARRIOTT

10222 - 102 Street, Edmonton, Alberta T5J 4C5
Tel: 780-429-3900 Fax: 780-421-3259

Judy Prince
[redacted]

Room: [redacted]
Folio:
Cashier:
Arrival: 05-14-26
Departure: 05-15-26

| Date | Description | Additional Information | Charges | Credits |
|---|---|---|---|---|
| 05-14-26 | Special Corp | | 192.00 | |
| 05-14-26 | Rooms - GST | | 9.98 | |
| 05-14-26 | Rooms - Tourism Levy | | 11.98 | |
| 05-14-26 | Rooms - Destination Marketing Fee (DM | | 7.68 | |
| 05-14-26 | Guest Parking - 102 St Lot | | 35.00 | |
| 05-14-26 | Parking GST | | 1.75 | |

| GST Summary | |
|---|---|
| Registration No: 878578491 | |
| Room | 9.98 |
| F&B | 0.00 |
| Other | 21.41 |
| **Total** | **31.39** |

| | | |
|---|---|---|
| Total | 258.39 | 0.00 |
| Balance Due | 258.39 CDN | |

[redacted]

Guest Signature:_____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

# ALA Executive Expenses Report Expenses

| Claimant Name | Claimant Title | Claimant Location | Expense Claim Total |
|---|---|---|---|
| PRINCE, JUDY DIANE | Executive Director of Human Resources | Edmonton | $ 1,337.48 |

| Expense Date | Business reason | Expense Location | Expense Type | Amount | From Location | To Location | Justification | # of days | # of Attendees | Attendee Name(s) | Trip Distance |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 5/22/2026 | Chartered Professional Human Resources (CPHR) membership renewal 06/01/2026 to 12/31/2026 | AB - Other Zones | Membership Dues | $ 305.03 | | | | 1 | | | |
| 5/27/2026 | Registration Fee for attendance at the CPHR Alberta 2026 Conference June 2 & 3, 2026 | AB - Other Zones | Conference Fees | $ 996.45 | | | | 1 | | | |
| 6/2/2026 | Parking for attendance at Chartered Professional Human Resources Conference | AB - Other Zones | Parking - Lot or Parkade | $ 18.00 | | | | 1 | | | |
| 6/3/2026 | Parking for attendance at Chartered Professional Human Resources Conference | AB - Other Zones | Parking - Lot or Parkade | $ 18.00 | | | | 1 | | | |

| Approver(s) for the claim | Approval Status | Approval Date |
|---|---|---|
| SCHNEIDER, TOBIAS | Approve | 23-Jun-26 |

[redacted]

[redacted]

**Receipt Numbe** [redacted]
**Receipt Date** 05/22/2026

**Bill To**
Judy Diane Prince
[redacted]

| Invoice Number | Product Area | Product Description | Tax | Subtotal |
|---|---|---|---|---|
| [redacted] | MEM | CPHRAB - Chartered (06/01/2026-12/31/2026) | $14.53 | $290.50 |

| | |
|---|---|
| **Total Tax** | $14.53 |
| **Total Charges** | $305.03 |
| **Payment** | $305.03 |
| **Balance Due** | $0.00 |

**Payment Information**

| Payment Date | Paid By | Paid With | Account | Amount |
|---|---|---|---|---|
| 05/22/2026 | Judy Diane Prince | Visa | XXXXXXXXXXX[redacted] | $305.03 |

Suite 320, 105 - 12 Ave S.E.
Calgary, AB Canada T2G 1A1

CPHRab.ca

tel. 1.800.668.6125
email. info@cphrab.ca

[redacted]

CPHR ALBERTA 2026 CONFERENCE FUTURE-READY HR

## Receipt: CPHR Alberta 2026 Conference

**Payment Status:** Paid
**Registration ID:** [redacted]
**Registration Date:** May 27, 2026
**Event Date:** June 2, 2026

**Receipt ID:** [redacted]
**Issue Date:** May 27, 2026

Judy Prince
Executive Director, Human Resources, Assisted Living Alberta
[redacted]

[redacted]

**CPHR Alberta**
Suite 320, 105 - 12 Ave. S.E.
Calgary, AB Canada T2G 1A1
tel. 800.668.6125

G.S.T. REGISTRATION #13483 0389 RT0001

| Item | Owner | Download / Status | CAD |
|---|---|---|---|
| Member | Judy Prince | [redacted] | 949.00 |
| **Tax (5.0%)** | | | 47.45 |
| **Total** | | | 996.45 |
| **Amount Paid** | | | 996.45 |
| **Amount Due** | | | 0.00 |

| Payment | Date | Status | Transaction ID | CAD |
|---|---|---|---|---|
| **CCARD** | May 27, 2026 | Verified | [redacted] | 996.45 |

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Live, Virtual, Hybrid Event Technology




| | |
|---|---|
| Transaction Date | June 02, 2026 |
| Posted Date | June 03, 2026 |
| Card # | [redacted] |

**Dispute a Transaction**

If you have concerns about a transaction, we can help.

